

Bookings Terms & Conditions

General

- All bookings must be made by a person over the age of 17 and must be present during the booking, proof of age will be required.
- All bookings must be made on the approved hire form (either hard copy or online).
- All bookings must be made at least 72 hours prior to the intended booking date.
- A booking is not confirmed unless a confirmation letter or email has been issued by Corowa Aquatic Centre.
- Confirmation of bookings are subject to availability and Corowa Aquatic Centre's priority use guidelines outlined below.
- Bookings can only be taken up to 12 months in advance.
- There is a minimum of one hour booking time.
- Approved hirers cannot transfer the right of use to another person, group or organisation.
- Commercial user groups/hirers that maintain exclusive use of any part of the swimming pool will be charged a hire fee.
- Pool entry fees apply for each person in addition to any hire charges for all bookings, including school groups, swimming clubs and sporting clubs.
- Bookings must be inclusive of time required for set-up, pack-up, warm-ups, etc.
- Selling or provision of food/drinks is strictly prohibited.
- Any fitness, personal training, teaching or instruction which is deemed by Corowa Aquatic Centre to conflict with centre run programs is not permitted.

Priority of use

Priority	Access	Notes
1	Members, pass holders, casual users and the general public	Full paying
2	Learn to swim and aqua aerobic classes	Full paying
3	Commercial hirers and groups	Full paying
4	School groups located within the Federation Council boundary	Subsidised lane hire
5	Training, coaching, events, competitions and meets for local swimming clubs	Subsidised lane hire
6	Local sporting clubs	Subsidised lane hire



Schools Groups, Swimming Clubs, Sporting Clubs & Community Groups

- Such groups that maintain exclusive use of any part of the pool will not be subject to hire fees. However they will still be required to complete the approved hire form to secure a booking and are subject to the booking terms and conditions.
- Pool entry fees are applicable to all persons, including those entering the centre as part of a booking for such groups.
- Bookings may be limited to ensure availability in accordance with the centre's priority use guidelines outlined below.
- Such groups will be limited to the following, except for special events, such as any swimming carnivals and competitions, where prior approval has been given:
 - 50m outdoor pool - maximum 4 lanes per booking; and
 - 25m indoor pool – maximum 2 lanes per booking.
- A minimum of 4 weeks' notice is required for all special events, such as any swimming carnivals and competitions.
- The number of special events held during a 12 month period may be limited to ensure access and availability of the centre to members and casual users as per Corowa Aquatic Centre's priority use guidelines outlined below.

After Hours Bookings

- Bookings outside of centre opening hours will only be approved in exceptional circumstances.
- Where bookings are approved outside of centre opening hours, hirer's may be subject to lifeguard hire fees, as determined by centre management.
- Lifeguard hire fees may be applicable to all user groups, including school groups, swimming clubs and sporting clubs.
- A quote will be provided outlining lifeguard hire fees in advance of the booking.

Centre Property and Care

- It is the responsibility of the hirer for any damages to the centre that are caused by the hirer, except for reasonable wear and tear.
- Any accidental damage should be reported to the centre Lifeguards immediately.
- The centre must be left clean and tidy and returned to condition before the time of hire.

Insurances and Indemnity

- The user/ hirer shall at its own cost, effect and at all times during the terms of this agreement and any extension thereof keep in full force a policy of Public Risk Insurance (with an ASIC authorised Underwriter) with respect to the Corowa Aquatic Centre and the



activities carried out at the Corowa Aquatic Centre for a minimum amount of \$ 20 Million dollars, this maybe greater depending on the intent of the hirer.

- The relevant policy or policies shall name Federation Council as owner of Corowa Aquatic Centre and any persons designated by Council as mortgagee or otherwise and the user.
- The user/ hirer shall deliver to Federation Council as owner of Corowa Aquatic Centre on demand a copy of the relevant policy and a current schedule of insurance.
- The user/ hirer unconditionally releases Federation Council as owner of Corowa Aquatic Centre from all claims, suits, demands, actions or proceedings (whether at law, in equity or arising under any statute) arising out of or in connection with an act, default or omission of the user/ hirer or any of the user/ hirer's agents.
- The user/ hirer agrees not to sue or make any claim or demand against council in respect to matters covered by this release.
- The hirer indemnifies Federation Council as owner of Corowa Aquatic Centre from and against all actions, claims, costs, losses, expenses and damages (including the costs of defending or settling any action or claim) in respect to:
 - Loss of, or damage to property of Council; or
 - Personal injury (including death) or illness to any person or loss of/ loss of use of, or damage to any property,
 - Resulting from or by reason of anything done or omitted to be done by the user/ hirer arising out of the user/ hirer's activities undertaken at or near the Corowa Aquatic Centre.
 - The user/ hirers' liability to indemnify Federation Council is reduced proportionally to the extent that any negligent act or omission of Council or its employees has contributed to the injury, damage or loss.

Cancellations

- Corowa Aquatic Centre reserves the right to cancel any booking for council business or due to unforeseen circumstances. The centre will make every effort to provide the hirer with as much notice as possible.
- Cancellation or changes to any booking must be received in writing at least 72 hours prior to the scheduled commencement of the booking.
- The hirer can make a request to reschedule the intended booking date with more than 72 hours' notice and subject to the availability of the facility. A new booking date must be supplied at the time of the request.
- Any cancellations or no shows not made prior to 72 hours will be on charged to the hirer who will forfeit any hire fees applicable.

Supervision Requirements

- At least one person from the hire group must hold a current and valid First Aid certificate and Cardio-Pulmonary Resuscitation (CPR) qualification and must be prepared to render assistance if required.



- Centre lifeguards are not responsible for training or instructing persons brought in to the centre by the hirer.
- It is the responsibility of the hirer to obtain information regarding the skills of the person(s) it brings into the centre and to instruct or supervise the person(s) according to their skillset.
- All children under the age of 10 must be actively supervised by a person 16 years and older.

Diving

- Diving is only permitted in the 50m pool using the starting blocks at the deep end of the pool and only for training and competition purposes. Refer to the depth markers on the pool platforms.
- Diving is not permitted in the 25m indoor pool, indoor program pool or splash park in accordance with Royal Lifesaving Society Australia Guidelines.

Storage

- In some cases shared storage may be available for regular hirers.
- The centre requests all groups sharing storage, to be respectful of other's belongings and to also store their items in a way that minimises any other group being blocked from accessing their stored items.
- The centre has the right to refuse storage of hazardous items such as gas bottles, pressurised containers and dangerous chemicals. Hirers storing these items will be required to remove or dispose of the items.

Fees and Charges

- Costs of hire are in accordance with the current Fees and Charges endorsed by the Council.
- Payment can be made at the time of booking or payable by invoice.
- All invoices must be paid within 14 days of issue.
- Regular hirers will be invoiced on a monthly basis.

